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GMS Overview & Submission Webinar

Alaska Department of Education and Early Development
Brittnay Bailey, School Improvement Program Administrator
Christy Roe, School Improvement Specialist

May 9th, 2023



Mission, Vision, and Purpose

Mission

An excellent education for every student every day.

Vision

All students will succeed in their education and work, shape worthwhile and satisfying lives for themselves, exemplify the best values of society, and be effective in improving the character and quality of the world about them.

- Alaska Statute 14.03.015

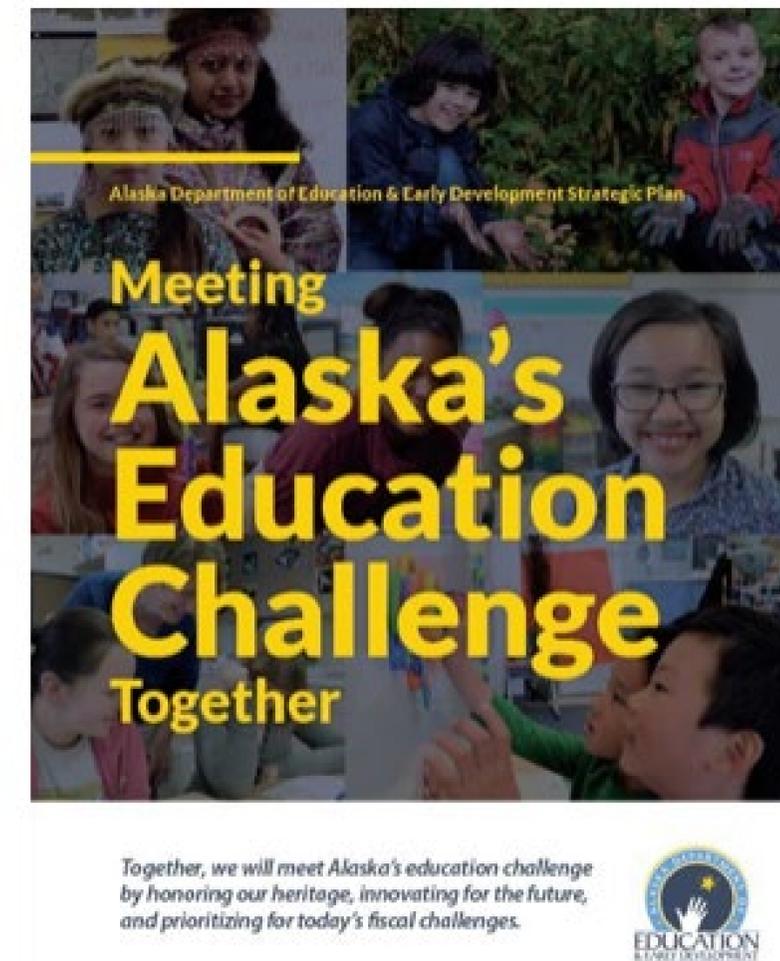
Purpose

DEED exists to provide **information, resources, and leadership** to support an excellent education for every student every day.

Strategic Priorities: Alaska's Education Challenge

Five Shared Priorities:

- Support all students to read at grade level by the end of third grade.
- Increase career, technical, and culturally relevant education to meet student and workforce needs.
- Close the achievement gap by ensuring equitable educational rigor and resources.
- Prepare, attract, and retain effective education professionals.
- Improve the safety and well-being of students through school partnerships with families, communities, and tribes.



education.alaska.gov/akedchallenge

Roles and Responsibilities

SCHOOL

Engage in Empowerment Process:

- Form a Team
- Thorough Needs Assessment
- Create a Plan
- Implement Plan with Fidelity



DISTRICT

Support the school(s) through:

- Providing a District Liaison who acts as point-person between schools and DEED
- School Improvement Plan Review, Approval, and Monitoring of Implementation
- Submit documents and budget to DEED by the end of May



DEED

Support districts through:

- Policy and Process
- Technical Assistance
- Funding and Support

Agenda

GMS

- Related Documents
- Budget

Q&A



FY 24 Document Requirements in GMS

For FY 24, Schools will turn in:

- a Comprehensive Needs Assessment
 - Profile Review Form
 - Practice Review Form
 - Program Review Form
 - Community Review Form
- a 3-year School Improvement Plan
- a Budget for the School Improvement Plan into GMS.

This documentation is due to DEED May 30th-June 15th.

FY 24 Substantially Approvable in GMS

According to Federal regulation, in order for a grant award to be effective by July 1, the FY2024 School Improvement application must be in a substantially approvable form by June 30, 2023. The substantially approvable form must include 2 out of the 4 required review forms (Profile Review form, Practice Review form, Program Review form, and Community Review form). To be fully approved, each designated school will need to complete all 4 forms, a 3-year school improvement plan, and submit a budget. All forms can be found on the [School Recognition and Support Resource page](#).

A district does not need to submit their application to DEED (Authorized Representative Approved status) in order to be in substantially approvable form. On July 1st, the DEED School Improvement Program Manager will go into each application to verify the required components have been completed.

GMS: Related Documents

Description (View Sections Only View All Pages)	Validation	Print <input type="checkbox"/> Select Items
All	Messages	Print
[-] Grantee Checklist		Print
Grantee Checklist		Print
[-] History Log		Print
History Log		Print
Create Comment		
[-] Allocations		Print
Allocations		Print
[-] School Improvement, 1003(a)	Messages	Print
Accept/Waive Indirect Cost		
Budget	Messages	Print
Budget Overview		Print
Related Documents		
[-] Contacts		Print
Contacts		Print

Related Documents

Required Documents		
Type	Document Template	Document/Link
Comprehensive Needs Assessment Instructions [Upload at least 1 document(s)]	 Needs Assessment Instructions and forms	
Successful School Improvement Plan Template [Upload at least 1 document(s)] 	 Successful School Improvement Plan and Assurances Template	

One Needs Assessment Document per designated school. Title the Documents with the School name, document description, and year, for example:

- SchoolName_NeedsAssessment_FY24
- SchoolName_SchoolImprovementPlan_FY24

GMS: Budget

Description (View Sections Only View All Pages)	Validation	Print <input type="checkbox"/> Select Items
All	Messages	Print
[-] Grantee Checklist		Print
Grantee Checklist		Print
[-] History Log		Print
History Log		Print
Create Comment		
[-] Allocations		Print
Allocations		Print
[-] School Improvement, 1003(a)	Messages	Print
Accept/Waive Indirect Cost		
Budget	Messages	Print
Budget Overview		Print
Related Documents		
[-] Contacts		Print
Contacts		Print

GMS: Budget

Return

Filtering - 0 out of 0 Budget Items match selected filters [Show All](#) / [Clear All](#)

Account Code	Purpose Code	Location Code	Narrative
310 - Certificated Sal...	All	All	No Options Selected

Return

Filtering - 0 out of 0 Budget Items match selected filters [Show All](#) / [Clear All](#)

Account Code	Purpose Code	Location Code	Narrative
1 Option(s) selected.			
Select All / Deselect All			
Download			
<input checked="" type="checkbox"/> 310 - Certificated Salaries			
<input type="checkbox"/> 320 - Non-Certificated Salaries			
<input type="checkbox"/> 360 - Employee Benefits			
<input type="checkbox"/> 390 - Transportation Allowance			
<input type="checkbox"/> 410 - Professional & Technical			
<input type="checkbox"/> 420 - Staff Travel			
<input type="checkbox"/> 425 - Student Travel			
<input type="checkbox"/> 430 - Utility Services			
<input type="checkbox"/> 440 - Other Purchased Services			
<input type="checkbox"/> 450 - Capital (Machinery, Equip...)			
No Options Selected			

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Budget Allowability

- Budget item allowability
 - [Uniform Grant Guidance \(UGG\)](#)
 - [Allowable Costs Checklist](#)
 - [Unallowable Costs under UGG](#)

Is the cost:

Necessary (2 CFR § 200.403(a))

- Is the cost necessary to carry out the plan of the federal program? Yes No

Reasonable (2 CFR § 200.404)

- Did the agency follow its purchasing or procurement procedures? Yes No
- Is the cost in line with fair market prices for comparable goods or services? Yes No
- Would a “prudent person” agree that the item is reasonable? Yes No

Budget Coding

Account Code	Account Code Description	Narrative Requirements
310/320	Certificated/ Non-Certificated Salaries	Number of People, Purpose, FTE or Stipend, Pay Rate (if available), Number of Days or Hours, and Purpose of Salary. Note: Salaries for School Improvement Planning should not exceed 20% of 1003(a) grant allocation unless through-year monitoring of direct and indirect impacts of plan implementation are included as part of the expenditure.
410	Professional Technical	Number of PD Registrations for Staff or Cost of Contracted Service and Purpose of Training.
420/425	Staff/Student Travel	# of People, Estimated Cost per Person: Air, Lodging, and Ground Transportation + Per Diem, provided either as total or broken down expenditures and Purpose of Travel. (If exact dates are known, please provide, however this is not a requirement.) Note: car rental is generally not an allowed expenditure.
440	Other Purchased Services	Provide list or categories of items to be purchased with expected total expenditure, provide break down of costs, if available, and Purpose of Other Purchased Services.
450	Supplies Materials Media	List of Items to be purchased, e.g., Math materials (counters, base-10 blocks, pattern blocks, fraction towers, primary rulers, 3-D forms, etc.) to support implementation of concrete, visual, abstract instructional strategies for learning. Note: Incentive costs from school improvement grant funds are capped at \$1,000.
510	Equipment	For all computers/technology, # of units and cost per unit are required. Need to make sure funds are truly supplemental and not supplanting district funds (in the absence of federal funding would the items be required to be purchased anyway?)

Budget Template*

Narrative Description of Program Budget			
<i>(A narrative justification must accompany EACH request for a budget revision)</i>			
Grant Recipient: _____			
Grant Number: _____			
Grant Title: _____		Revision Number: _____	
Chart of Accounts Number	Account Title	Budget Amount	Narrative Description
<i>Required</i>		TOTAL	Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	-	
320	NON-CERTIFICATED SALARIES	-	
360	EMPLOYEE BENEFITS	-	

*Budget template available for school budget plans to be shared with district and ultimately put into GMS

Questions?



Upcoming Dates and Events:

- May 11 Alaska Reads Act Implementation Webinar - Using Federal Funding to Support Reading
- May 31-June 15: FY24 Plans and budgets due in GMS
- June 30: FER closure for FY23
- Sept 11 & 12, 2023 - Fall Convening in Anchorage at the Egan Center
- April 19-21, 2024 Science of Reading Symposium

Contact Information

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Stay Connected



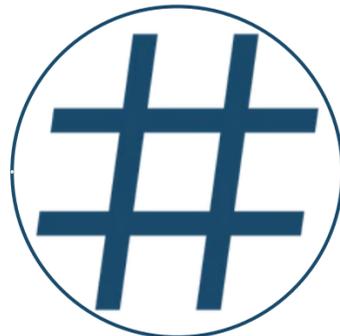
Website

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Social Media

- @AlaskaDEED @AlaskaDEED on Twitter, Facebook, Instagram, Flickr, and Vimeo



Slides and Recording will be available on the [SRS webinars](#) page in the next few days